



**Mind in Brighton and Hove**  
**51 New England Street**  
**Brighton**  
**BN1 4GQ**

**Tel: 01273 66 69 50**  
**Fax: 01273 66 69 51**

**Email: [info@mindcharity.co.uk](mailto:info@mindcharity.co.uk)**

**Website: [www.mindcharity.co.uk](http://www.mindcharity.co.uk)**

April 2024

Dear Applicant,

**Mental Health Advice Worker 21 hours (3 days a week)**  
**Maternity Cover term until 31<sup>st</sup> March 2025 (with possible extension)**

Thank you for your interest in the post of Mental Health Advice Worker. You will find the following information about the post on our website.

- An introduction to Mind in Brighton and Hove and information on our services
- A job description and person specification
- Terms and conditions for the post
- Application form
- Monitoring form
- Guidance notes

If you would like this information in another format, e.g. large print or spoken onto tape, please let us know.

Please do refer to the job description and person specification when filling in your application form, as short listing for interview rests on how well you meet these criteria, as required by Mind's Equality, Diversity & Anti-Discrimination and Recruitment Policy. Please note that we do not accept part or whole CVs as part of an application – applications containing CVs **will not** be considered.

Please note that all successful applicants are subject to an enhanced DBS disclosure.

Please return your application form to [info@mindcharity.co.uk](mailto:info@mindcharity.co.uk) or to the above address.

**The closing date for completed applications is 30<sup>th</sup> April 2024 and interviews will be held on Tuesday 7<sup>th</sup> May 2024 at Mind, 51 New England Street, Brighton, BN1 4GQ.** Unfortunately, we are unable to respond to all applicants and if you have not heard from us by 5pm on Friday 3<sup>rd</sup> May please assume that you have not been short listed.

Yours sincerely,

A handwritten signature in black ink that reads "Shirley Gray".

Shirley Gray  
Wellbeing Service Manager